



Lux Consulting Group, Inc.

Lux Consulting Group, Inc. (Lux) is a dynamic, award-winning small business providing professional services to help government and non-government agencies run social and scientific programs at the local, national and international levels. Lux operates as a remote/telework/virtual workplace with headquarters in Silver Spring, MD. Lux is an Equal Opportunity Employer.

We currently have a part time position for Qualitative Researcher / Analyst. This is for approximately one day a week (flexible) on a new multi-year contract. This role can be remote / online.

Responsibilities:

- Analyze and code federal grantee reports and communications to identify grantee technical assistance needs.
- Help identify resources useful to people supporting diverse student populations in post-secondary / higher education institutions, including HBCUs, HSIs, TCUs, and other minority serving institutions.
- Present explain and discuss analysis in meetings with clients.
- Some logistical and administrative tasks related to grantee technical assistance.

Qualifications & Experience Required:

An interest in education policy and/or safe supportive learning environments is required. At least one year of research or consulting experience in an academic or professional consulting environment is required. A master's degree (or work towards a Master's degree) in a relevant subject is preferred. Competence in commonly used Microsoft and/or Google office tools for email, presentations, writing, etc. is required. Experience with NVivo or a similar research tool is preferred.

Compensation:

\$40 - \$50 per hour depending upon qualifications and experience.

How To Apply

Interested candidates should submit a resume, references, and cover letter addressed to HR@luxcg.com.